

Lake Forest II Master Homeowners Association Surveillance Camera Security Policy

Lake Forest II Master Homeowners Association (the Association) has installed security cameras in the Clubhouse and throughout the grounds.

Underlying Principal

The Association hopes that the video surveillance will provide a deterrent to inappropriate behavior and can be used as a means of identification in the event of damage or criminal activity. The surveillance images are not monitored nor are they reviewed regularly. Surveillance Cameras do not ensure security, and all residents are responsible for their own safety. It should not be assumed that anyone is monitoring the cameras or will be able to provide assistance.

Installation, Placement, and Maintenance of Video Surveillance Equipment

The Association will use Digital Video Recorders to collect and retain video for a minimum of 7 days or longer depending on the equipment and the capacity of internal storage devices.

Access to Video Records

1. Access: Association

Access to stored video surveillance shall be restricted to the Board of Directors, Association staff, and Law Enforcement Personnel.

2. Access: Law Enforcement

If access to video surveillance is requested for the purpose of law enforcement investigation due to criminal activity or potential criminal activity, pertinent footage related to the investigation shall be provided to the law enforcement officials.

3. Access: All Others

Footage is not available to residents, guests, or the general public.

Custody, Control, Retention, and Disposal of Video Records

All collected video images are property of the Association. The Association has no desire or intention to retain video recordings except as required for investigations or evidence. In normal operating conditions, video surveillance footage will automatically be erased or overwritten by the recording device when capacity of the device has been exhausted, which can be between 14 and 28 days.