
LAKE FOREST II MHOA MEMBERSHIP POLICIES

GENERAL

1. The owner is responsible for the completion of all forms and payment of applicable fees.
2. Privileges cannot be shared between absentee owners and tenants. Owner may retain privileges or relinquish them to their tenants.
3. Membership ID Cards cannot be transferred to any other person or property.
4. Membership ID Cards must be presented upon entry to the facilities and upon demand at any time.
5. Owners are responsible for the payment of all assessments. Privileges can be suspended for non-payment.
6. All Rules and Regulations, By-Laws and CC&R's must be abided by at all times. Owners are responsible for any fines and or/penalties levied against tenant/occupants, including guests, for violation of any Rules and Regulations, By-Laws, and CC&R's. Privileges can be suspended for non-payment or rule infractions.
7. Owners are required to provide Association with any change in membership status or change in occupants.

MEMBERSHIP CARDS

1. There is no fee for the first card issued or upon age change (12 years and 18 years) with prior card turn in.
2. Cards are issued to all members age 7 years and older. Children under the age of 12 must be escorted by a parent or responsible person (16 years or older) at all times.
3. Persons, 18 years of age or older must provide 2 forms of identification. (1) A **photo ID** (valid CA ID card, CA driver's license, school ID etc.) and (2) A **proof of residency** with one of the following documents containing name and property address (lease agreement, utility bill, bank statement, tax document, etc.) before issuance of any Membership ID Card.
4. Lost cards can be replaced for a fee of **\$20.00**. No replacement cards will be issued if an escrow is open on the property.
5. Baby Sitter or Care Givers can be issued a special type of card. The owner must bring the baby sitter or care giver in to the Membership Department to obtain a card. This type of card can only be used to escort a member's child(ren) or person they are providing care for to use the facility. The care givers may not use the facility at any other time.
6. Members who arrive without their membership ID card will be granted a one-time entry waiver per calendar year. Any further entries without a membership ID card during the same calendar year will require the payment of the guest fee.

GUEST CARDS

1. Members may bring in guest(s) at the rate of \$4.00 per guest. Maximum number of guest per day is 8 per household. All guests must be accompanied by the member at all times.
2. Guest Pass cards are available for purchase which discounts the per person fee per punch. May only use 8 punches per day. May not use on Memorial Day, 4th of July, Labor Day or for outdoor parties.
3. A member may purchase a House Guest weekly pass for guests when they can't escort their guest to the facility at the rate of \$20.00 per week per guest. There are season/long-term/student guest passes also available for a fee contact the Membership Coordinator.
4. There is a 50% discount for members age 62 and older when purchasing daily Guest Fees and Guest Punch cards as well as House Guest, Seasonal/Long Term and Student guest passes.
5. Members are responsible for the actions of all their guests and will be held responsible should any problems and or damages arise.

RETURN OF MEMBERSHIP CARDS

1. **Never Destroy a Membership Card**. All cards must be returned to the Membership Department as follows:
 - a. NO later than the close of escrow (if not returned a **per card fee of \$20.00** will be charged in escrow)
 - b. Before the date of entering into a lease agreement with a tenant
 - c. Upon vacating the property
2. A card must be returned to the Membership Department upon the cardholder ceasing to reside full-time in the home.
3. Failure to return membership cards will result in subsequent tenants/occupants not being eligible to obtain cards until all cards have been returned or the \$20 per-card fee has been paid to clear the property.

All Fees Subject to Change