

ABUSE OF ASSOCIATION STAFF AND FELLOW MEMBERS POLICY

PURPOSE

In order to provide a safe, secure and enjoyable atmosphere for the benefit of the Members, Guests and Staff of the Lake Forest II Master Homeowners Association, any act of violence, threatening behavior or abuse against others is unacceptable and will not be tolerated. Whenever any such behavior occurs, the Association will take reasonable and appropriate action in response.

Abuse is determined to be the use of profanity, obscene verbal language or gestures, verbal or written abuse, threats of bodily harm, or physical abuse.

A. Minor Offense

The offense will be documented. Staff will follow up with a letter to the homeowner or member if deemed necessary.

B. Serious or Repeat Offense

The offense will be documented, and the member's privileges suspended immediately. The homeowner will be invited to attend a hearing with the Executive Committee of the Board of Directors. The Executive Committee will then recommend appropriate action to the Board of Directors for a decision. The Association can choose to suspend the offender's membership and/or fine the Homeowner up to \$100, or other disciplinary action as deemed appropriate by majority vote of the Board of Directors. In the case of a threat or action of bodily harm, the proper authorities shall be contacted and a report filed.

If the offender is a Guest, further guest privileges can be revoked temporarily or permanently.