

APPLICATION FOR APPEAL OF ARCHITECTURAL DENIAL

The undersigned Owner, by completion of this form, hereby requests that the Association's Board of Directors reconsider the denial of certain architectural improvements by the Master Architectural Committee, as described below.

1. **Printed Name:** _____

2. **Street Address:** _____
Lake Forest, CA 92630

3. **Summary of Prior Architectural Submittals:**

(a) Date of Original Submittal: _____

(b) Total Number of Submittals: _____

(c) Date of Submittal Being Appealed: _____

(d) Date of Denial by MAC: _____

4. **Copies of Application Information:**

I have included copies of all of the following for the denial that is being appealed:

Copy of original architectural application;

Copy of Master Architectural Committee denial;

Copy of most recent architectural plans;

Letter explaining in detail the portion of the MAC denial that you are appealing and explaining the reasons for reversal of the decision. (Please understand that the board of Directors needs to understand specifically those improvements that the requesting member wishes the Board to reconsider and approve.)

Dated: _____

SIGNATURE OF OWNER

APPEAL OF ARCHITECTURAL DENIALS

In accordance with the California Civil Code, any denial of the Association's Master Architectural Committee may be appealed to the Association's Board of Directors for reconsideration. Any appeal of an architectural denial must be made by the affected owner within thirty (30) days of the date the denial is received. An application for appeal is made only by filling out an "Application for Appeal of Architectural Denial" form, which may be obtained from the Association's management office.

An Application for Appeal shall be heard at the Board Meeting following submission, so long as the Application is received at least ten (10) days prior to the date of the meeting. Otherwise, the Application will be considered at the next following Board Meeting. In any event, the decision of the Board of Directors in response to any Application for Appeal shall be provided within forty-five (45) days of the date such request is received.

The requesting owner is encouraged to attend the Board Meeting at which the Appeal is considered. In the event the requesting owner cannot attend the Board's Meeting, then the owner is encouraged to provide the Board with a written description of the reasons why the Request for Appeal should be granted.